



**WWF New Zealand**  
The Treehouse  
Botanic Garden  
Glenmore Street  
PO Box 6237  
Wellington  
New Zealand

Tel: +64 (0)4 499 2930  
Fax: +64 (0)4 499 2954  
[info@wwf.org.nz](mailto:info@wwf.org.nz)  
[www.wwf.org.nz](http://www.wwf.org.nz)

## Planning and Monitoring Projects

For a project to be a success your group needs to set clear goals and objectives, know how to resolve conflicts when things go wrong and monitor and report on your successes so that you and others will know what to change in the future. These resources provide tips and tricks for organizing your group, working with government and registering as a charity.

[WWF-New Zealand's Habitat Protection Fund Project Monitoring Toolkit](#) provides advice on setting goals and objectives, and outcomes monitoring. It provides forms and templates that your group can use. To get a print or CD copy please call Marc Slade on 04 815 8521.

WWF-New Zealand also provide a Habitat Protection Fund [Project Restoration/Management Plan Template](#)

The **Department of Conservation** produces two useful resources for community groups [From Seed to Success](#) – A guide which provides information on project planning, objective setting and project evaluation and monitoring. A From Seed to Success [toolkit](#) is also provided.

[FORMAK](#) Forest Monitoring Toolkit is a well regarded tool for monitoring the condition of New Zealand native forest ecosystems. This web site forms part of a monitoring kit designed for immediate use by land owners, landcare groups, community groups and other "hands on" users.